

# SWANBOURNE HOUSE



**CANDIDATE PACK**  
**SCIENCE TEACHER**  
(Temporary/Maternity)



# “THANK YOU FOR YOUR INTEREST IN THE ROLE OF SCIENCE TEACHER AT SWANBOURNE HOUSE.



At Swanbourne House our mission is to unlock and develop the confidence and individual talents of each child by providing our pupils with an engaging, collaborative and progressive teaching and learning community based on mutual respect, an understanding of individual needs and the willingness to rise to challenge.

In the context of a character and values education we ensure that our day and boarding pupils are well prepared for their next school and adult lives in a fast-moving and challenging globalised world.

Additionally it is our aim to provide our staff with the support which you need so that you can respond enthusiastically to the challenges which being part of a busy school entails.

At Swanbourne House we take a particular pride in our reputation for a broad education and we recognise that this is built very much on the commitment and skills of our staff.

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**Mrs Jane Thorpe**  
**Head at Swanbourne House School.**

## OUR VISION

- > To nurture every pupil, enabling them to be resilient and build self-worth, through the widest variety of opportunities.
- > To provide our pupils with an engaging, collaborative and progressive teaching and learning community based on mutual respect, an understanding of individual needs and the willingness to rise to challenge.
- > To ensure both day and boarding pupils are well prepared, within the context of a character and values education, for their next school and adult lives in a fast-moving and challenging globalised world.

# DISCOVER THE #SWANBOURNESPIRIT

Swanbourne House School is a co-ed prep school for ages 3 to 13 based in the Buckinghamshire countryside, around 20 mins from the thriving new town of Milton Keynes.

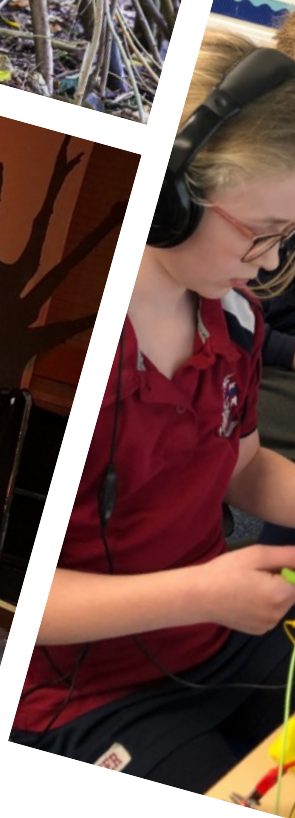
Our curriculum provides a broad education with strong academic foundations, allowing pupils with a range of abilities, interests and learning styles to flourish.

It's a **progressive approach** that ensures children are ready to take on the challenges of the next stage of their education with courage and confidence. In September 2019, we replaced Common Entrance with the Pre-Senior Baccalaureate, an assessment model that seeks fairly and accurately to quantify a pupil's all-round achievements in the 11s and Top Year. A final summative Baccalaureate Certificate accompanies the transfer to senior schools and offers a 360° assessment of a pupil's progress, knowledge, skills and attitudes.

The breadth and balance within the curriculum entices pupils to engage fully in the range of lessons they have each day. Activity and investigation enable our pupils to be confident in thinking for themselves and to be resilient when problem solving.

**An education at Swanbourne House School has a hands-on feel where children increasingly take ownership of, and pride in, their education. We are passionate about developing in the children, genuine awe, wonder and curiosity at the complexities of life and the world about us – past, present and future.**







# SCIENCE TEACHER (Temporary/Maternity)

## THE DEPARTMENT

There are currently two scientists in the department, as well as a part-time technician. Science is currently taught as a single subject from Years 4-8 with the pupils taught in mixed ability form groups.

The precise nature of the teaching will be tailored to the skills and experience of the successful candidate although it is desirable that the post holder can teach up to Year 8. We are looking for an outstanding yet flexible and adaptable teacher.

We are looking to appoint someone who enjoys working with children, seeing them thrive and preparing them academically and holistically for the next stage in their education and life journey.

## PROFESSIONAL DUTIES AND RESPONSIBILITIES

- To work alongside the Head of Science to make a significant contribution to the teaching of all three Science disciplines within that department;
- To regularly monitor and evaluate the progress of children in Science including preparation for internal examinations, Pre Senior Baccalaureate (PSB) and Scholarship level;
- To maintain an effective system of assessment and record keeping;
- To ensure that parents are kept informed of their child's progress by written reports, informal communication and attendance at parents' meetings;
- To liaise with parents through formal and informal meetings;
- To assist the Head of Science to evaluate and monitor the progress of children in Science;
- To support the Science department with the preparation of practical laboratory work;
- To take part in a programme of activities within the department and to help plan regular educational visits;
- To attend courses and INSET on the two days preceding the start of each term;
- To contribute to the presentation of the Science area by using appropriate displays to celebrate children's work;
- To be aware of, and implement, all Health and Safety issues pertinent to scientific chemicals and equipment.

## PERSON SPECIFICATION

The successful candidate is likely to be:

- A graduate and a qualified teacher;
- A high-calibre teacher who can inspire children as well as other teachers;
- Someone who sets himself or herself very high professional and personal standards;
- Committed to prep school life and understanding what that entails;
- Energetic, enthusiastic and hard-working;
- Comfortable using ICT and Interactive Whiteboards in teaching and using ICT as an appropriate communication and presentation tool;
- Understanding of the Christian ethos of Swanbourne House, and committed to our values of inclusion, kindness and care for all;
- Someone who can quickly win the confidence of Swanbourne House parents;
- A good colleague who will fit into, and contribute to, the Swanbourne House staff room; keen to contribute to activities and or sports;
- Willing to commit to the extended week that Swanbourne House operates;
- Highly motivated, ambitious, and upbeat;
- Calm under pressure with a good sense of humour;
- Flexible and collaborative;
- Evidence of a commitment to promoting the health, welfare and safeguarding of children;
- Evidence of promoting, implementing and monitoring equal opportunities across all aspects of the school;
- A 'team player'.

The salary for this post will be on Swanbourne House salary scale

## DESIREABLE REQUIREMENTS

- Has a current First Aid qualification.
- Is able/confident to drive the minibus.

## OUTLINE PAY AND CONDITIONS

A competitive starting salary will be offered in accordance with experience and qualifications. The school grounds provide an attractive environment. Members of staff have the opportunity to use the school sport and leisure facilities.



## COMPLETED APPLICATION FORM

our completed Application Form and Covering Letter must reach the School by midday Wednesday 10th February 2021

Applications should be addressed to Mrs S Mitchell, Deputy Head Swanbourne House School, Swanbourne, Near Milton Keynes, MK17 0HZ.

Any queries please email [smitchell@swanbourne.org](mailto:smitchell@swanbourne.org)

If you wish the safe receipt of your application to be acknowledged, then please enclose a stamped addressed envelope.

It is intended that interviews will be conducted shortly after the closing date.

## SAFEGUARDING

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom he/she is responsible, or with whom he/she comes into contact will be to adhere to and ensure compliance with the school's Child Protection Policy Statement at all times.

If in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, he/she must report any concerns to the Head.

